



Adviser Social Action (Part-Time 0.2)

INTRODUCTION & CONTEXT

The role of the Diocesan Pastoral Team (DPT) is to assist in the implementation of the Diocesan Pastoral Plan in accordance with the mind of the Bishop, and to support Deaneries and Parishes in the Roman Catholic Diocese of Arundel and Brighton in the formation of effective lay leadership. The team currently has specialist advisers, experienced in parish work, covering the following areas: Spirituality & Formation; Inclusion; Liturgy; Marriage & Family Life; Mission & Unity; Social Action and Youth.

The Adviser for Social Action will work as a member of the Diocesan Pastoral Team, and will be based in Crawley. The role will involve travel around the Diocese, and some evening and weekend work.

The Adviser for Social Action will be supported by a Priest Adviser and a Commission, and will work closely with the Episcopal Vicar for Formation.

OVERVIEW OF ROLE

This part-time role is necessary in order to ensure the continuing work of the Diocesan Refugee Project and the practice of holding the annual Justice & Peace Assembly.

The post will include formation for the Diocese on Care of Creation, following the principles of *Laudato si*.

The post holder will liaise on behalf of the Diocese with the Catholic Social Action Network (CSAN), ensuring that the resources from CSAN are disseminated across the Diocese and that the social action work of the Diocese is made known to CSAN.

IMPORTANT RELATIONSHIPS

The Bishop
Episcopal Vicar for Formation
The Priest Adviser for Social Action
All members of the Pastoral Team and DABCEC support staff
Catholic Secondary Schools (mainly through the chaplains)
The Diocesan Safeguarding Officer
Chief Operating Officer

KEY TASKS

- Co-ordinate the Diocesan Refugee response project including developing, producing and distributing the Refugee Crisis Newsletter.
- Attend the Migrant Fund Steering Committee and liaise with Parish groups and others undertaking projects of interest this Committee, facilitating the receipt of appropriate bids for project funding.

- Facilitate the Diocese's membership of the Catholic Social Action Network.
- Co-ordinate the annual Justice & Peace Assembly.
- Maintain a network of network of Diocesan contacts, mainly in parishes and schools, through which information and support can be targeted and channelled effectively.
- Provide opportunities for faith reflection and spiritual growth by encouraging engagement with the teaching of the Catholic Church, prayer, and liturgical celebration.

This post is developmental in its nature. Reviews will be necessary to enable modifications and amendments to be made in full consultation with the post holder.